



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

**Government Bilasa Girls
P.G.College, Bilaspur**

- Name of the Head of the institution **Dr.(Mrs.) Jyoti Rani Singh**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone No. of the Principal **07752224249**
- Alternate phone No. **07752224249**
- Mobile No. (Principal) **9981138376**
- Registered e-mail ID (Principal) **bilsagirlscollege_bilaspur@rediffmail.com**
- Address **Link Road**
- City/Town **Bilaspur**
- State/UT **Chhattisgarh**
- Pin Code **495001**

2.Institutional status

- Autonomous Status (Provide the date of conferment of Autonomy) **23/03/2019**
- Type of Institution **Women**
- Location **Urban**

• Financial Status

UGC 2f and 12(B)

- Name of the IQAC Co-ordinator/Director **Dr.Madhulika Sinha**
- Phone No. **7000470462**
- Mobile No: **7000470462**
- IQAC e-mail ID **iqacbilasa61@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)<https://www.bilasagirlscollege.ac.in>**4.Was the Academic Calendar prepared for that year?****Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.bilasagirlscollege.ac.in>**5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	B+	2.53	2021	17/08/2021	17/08/2026
Cycle 2	A	3.04	2014	05/05/2014	04/05/2019
Cycle 1	B++	81	2006	02/02/2006	01/02/2011

6.Date of Establishment of IQAC**14/12/2009****7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?**

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
nil	nil	nil	Nil	nil

8.Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI [View File](#)

9.No. of IQAC meetings held during the year **3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10.Did IQAC receive funding from any funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. A lecture was organized on NEP-2020 - Professor M.M.Goel, Vice Chancellor, Star Ex University, Gurugram Enlightened the faculty members on 9/3/2022 2. One - Day Seminar was organized in collaboration with career Counselling Cell on 21/4/2022 - Dr.Gumber, Premier Academy, Bilaspur motivated the student for competitive Examinations . 3. One-Day Conference was organized jointly with Alumnae Association on 7/3/2022 to celebrate International women's Day - Dr.Satyabhama Awasthi, President Alumnae Association, Mrs. Hamida Siddiqui, Senior Advocate, High Court of Chhattisgarh Spoke on Challenges of Women in 21st century. 4. Yoga Shivar was organized on 21/6/2022 in college. 5. One-Day Workshop/Training program was organized on 7/5/2022 for the faculty members to Upgrade Website- Mr.Rajkumar Patra gave the basic techniques to upgrade and update the college website.

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
To Conduct Online Classes and Online Examination	Successfully implemented both the online classes and examination
To introduce New Programmes.	Three New Programmes started (B.Sc.Biotechnology, B.Sc.microbiology, M.Lib.)
Online teaching learning process	Implemented
To upgrade library	Implemented
Submission of AQAR for the year	implemented

13.Was the AQAR placed before the statutory body? **Yes**

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Academic Council	01/12/2021

14.Was the institutional data submitted to AISHE ? **Yes**

- Year

Part A**Data of the Institution**

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Name of the statutory body	
Name of the statutory body	Date of meeting(s)
Academic Council	01/12/2021
14.Was the institutional data submitted to AISHE ?	Yes
Year	
Year	Date of Submission
2021	16/01/2023
15.Multidisciplinary / interdisciplinary	
A Multidisciplinary Course, the term itself suggests is one in which one studies a number of subjects such as Science, Social Science, Mathematics, English, and so on. Environment Studies is a broad subject of study that includes components of Physics, Chemistry, Biology, Geography, Sociology, and Economics. It is not just limited to environmental protection and resource management. It also emphasises comprehension:	

- Pollution types and their negative consequences on living creatures.
- Biodiversity, its forms, and the factors that contribute to its depletion.
- Deforestation and strategies for increasing forest cover.
- Waste disposal and sewage treatment etc.

Govt.Bilasa Girls P.G.College offers Environment Studies course to the Undergraduate first year students of all faculties. To implement multidisciplinary/interdisciplinary courses for the session 2022-2023, according to the guidelines of NEP- 20, proposal has been sent to the higher authorities.

16.Academic bank of credits (ABC):

The institution has applied to register under ABC in the Academic bank of credits (ABC) portal and consequently will help students to create their account in ABC to enable students to avail the benefit of multiple entries and exit during the chosen programme. The institution is in the process of developing a system for executing ABC. The curricula of PG programs and the UG program will be restructured gradually to credit system as per the guidelines of CG Higher Education Department and the Affiliating University and the policy related to ABC will be passed in the Academic Council and the Governing Body. Students are being updated and encouraged to register in online courses through various National Schemes like SWAYAM, NPTEL etc.

17.Skill development:

Skill development is important in the overall development of a student. ... Personal development Learning skills will not only increase the opportunities but will also empower an individual. Skills like networking and communication go a long way in aiding the overall development of a person. With the present industrial scenario, the recognition and advancement of skills development courses is a significant step towards better job profile prospects, and this goes hand in hand with industry requirements. Now that globalisation is on the rise, the expectations of professional candidates are on the rise. This can be achieved in part by focusing our efforts on industry-specific skills.

Govt.Bilasa Girls P.G.College is offering skill development courses as an elective course in the undergraduate programme. It is mandatory for the students of sixth semester to choose one of the seven skill courses. The courses offered by the college are:

1. Tally and Economics
2. Bakery
3. Basic of Writing Skill in English
4. Urdu Writing and Speaking
5. Translation Efficiency
6. Fundamental of Computer
7. Network security and Cyber Technology

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Indian knowledge system is the domain of every subject. NEP emphasised the Indian knowledge system. It is not only spiritual but contain mainly application-oriented knowledge system for all times. The foundation of the new education system will be Indian knowledge system. HEI is working in the same direction. It has bachelor, masters programme in Hindi and Sanskrit. It also offers PGDiploma in Yoga Science. Apart this programme, medium of instruction of the college is Hindi. The other core courses are also being taught in Hindi and English both to explain, sometimes the regional language (Chhattisgarhi) is also used by the faculty members.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome based education is being adopted by the institution. It is considered as an important demonstration tool for student-centered instruction that focuses on measuring student performance through outcomes. The emphasis of OBE system is on what the students are capable of doing and learning. Outgoing of the students is one of the key compound. faculty members develop an assessment plan in the process to measure the outcome of the students during their course of study and also after their graduation. The process involves in developing a constructive curriculum development and content delivery or teaching plan.

Course outcomes are the statements indicating knowledge and skills the student is expected to acquire at the end of a course. Programme outcomes represent the knowledge, skills, and attitudes the students should have at the end of the programme. Pos can be directly measured through course outcomes. OBE enhance the traditional methods and focuses on what the institute provides to the students.

20.Distance education/online education:

E-learning platforms have emerged as one of the best measures to help the students continue their studies during COVID-19 outbreak.

During pandemic covid 19 when online mode was left the only platform to communicate with the students, teachers left no stone unturned in using various video conferencing tools to reach out students and make education available at their door step. Teachers used online applications like Google meet, Microsoft Teams, Webex, YouTube streaming etc to deliver lectures, assignments, study materials and also for conducting tests. A separate video lecture portal is available in college website in which all teachers upload their lectures and study materials, students can access it anytime semester wise, paper wise or teacher wise.

Extended Profile**1.Programme**

1.1	69
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Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1	4912
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Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2	1654
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Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3	4752
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Number of students who appeared for the examinations conducted by the institution during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	View File	
3.Academic		
3.1 Number of courses in all programmes during the year:		818
File Description	Documents	
Institutional Data in Prescribed Format	View File	
3.2 Number of full-time teachers during the year:		60
File Description	Documents	
Institutional Data in Prescribed Format	View File	
3.3 Number of sanctioned posts for the year:		90
File Description	Documents	
Institutional Data in Prescribed Format	View File	
4.Institution		
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:		2610
4.2 Total number of Classrooms and Seminar halls		100
4.3 Total number of computers on campus for academic purposes		215
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):		17, 59, 56, 914
Part B		

CURRICULAR ASPECTS**1.1 - Curriculum Design and Development**

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The Curricula of the institution is designed and formulated to meet the societal and Industrial challenges and the emerging trends. To fulfill this, the institute has taken major steps by reforming and reframing its curricula and also incorporating skill-based programmes. The local needs can be understood at two levels: 1) geographical, for example, city/town surrounding, and 2) language. Since the college offers all its programmes is to develop the course/subject material which has relevance to the national and global developmental needs. The POs carry components from contribution to the existing body of knowledge to the acquisition of general graduate skills; for example, For PG programmes, the PO generally are mastery of the subject knowledge, learning teaching skills, preparation for higher studies and so on, and for UG programmes, PO can be understanding the course/subject concepts, learning effective communication skills, and preparation for higher studies. GBGPGC provide an opportunity to the students to acquire computer knowledge by courses like PGDCA, BCA, B.Sc Computer, B.Com Computer etc. Clinical Nutrition, Food and Quality Control are unique elective combinations where students can study nutrition.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://www.bilasagirlscollege.ac.in/College.aspx?PageName=POCO

1.1.2 - Number of Programmes where syllabus revision was carried out during the year**11**

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

743

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

20

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

09

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum GBGPGC incorporates multitude of learning experiences through acquisition of skills and knowledge that results in critical thinking, creativity and scientific temper among the students and transform them into life-long learners and innovators. Each programme offers at least one course that integrates issues related to either gender, or environment, or human values or professional ethics. Since, one of the objects is to focus on women education, integrating gender issues in the curriculum has been its top priority. In UG programmes, course on 'Environmental Studies' is integrated, focusing mainly on the topics environment protection, development of the mechanism to control air pollution, water pollution, soil pollution, noise pollution, thermal pollution and solid waste management etc. GBGPGC itself is involved in rain water harvesting, making the campus green by continuous plantations, waste management, using solar energy and so on, the students witness the hands-on experiences in environment conservation practices and understand sustainability efforts. The courses offered by the department of Commerce covers Principles of Management, Quality management, Corporate Governance and Business Ethics. Department of Political Science, Sociology, offers courses on 'human rights', Man and Society which provide in depth study, that deals with human values.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

8

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

196

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

1364

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is

B. Any 3 of the above

obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

File Description	Documents
Provide the URL for stakeholders' feedback report	https://www.bilasagirlscollege.ac.in/College.aspx?PageName=Action%20Taken%20Report%202021-22
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://www.bilasagirlscollege.ac.in/College.aspx?PageName=Action%20Taken%20Report%202021-22
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

4912

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

2138

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Our main goal is the intellectual and all-round development of the girl students. Most of the Students are from rural background, so keeping in mind their environment and mental level, a conducive environment has been created for slow learner and advance learner at the college level. The advanced learners are identified by their academic performance and achievements. Special guidance and consultations are given to the advanced learners to secure high percentage of marks in Semester examination. They are prepared for various competitive examinations by providing skills through question stage, speech, debates, co-learning, group discussion, project seminar etc. and are also motivated to get enrolled in certification courses. Slow learners are identified and earmarked based on their poor academic performance in the continuous internal assessment tests and classroom interactions. Faculty members constantly monitor and work on enhancing the performance of weak students by regular counselling and providing moral support to them and encouraging them towards study through peer tutoring. Remedial classes and doubt clear classes are arranged for backlog subjects if needed.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/07/2021	4912	106

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

we believe in providing participative learning experience to our students. Curriculum of each semester of different programmes focuses on innovative pedagogies to achieve the goal of experiential learning.

Department of home science and psychology organises internship program for students to gain field work experiences.

For linguistic proficiency, Language lab is established by the dept. of English, dept. of Sanskrit organises Drama in Sanskrit language by the students, 'ABHIVYAKTI' is published by dept. of Hindi to facilitate writing skills.

To motivate students for research, research-based survey, lab work is conducted by dept. of commerce.

Curriculum of geography dept. focuses on 'Lab to Land.'

Botanical garden is maintained by the students of botany dept.

Bird watching activities are done by dept. of zoology.

Soil testing of local areas are done by dept. of chemistry.

Lectures of academicians are organised by almost all depts for the students.

Field trips, educational tour, industrial visits are organised

to develop the skill of critical thinking among the students.

In order to make learning more student centric and to enhance the knowledge and creativity of the student's quiz, PowerPoint presentations in seminars, project work, peer teaching, group discussion, assignments, poster making, slogan competition etc are conducted.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	https://www.bilasagirlscollege.ac.in/Content/383_71_2.3.1%20Student%20centric%20methods%20.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

During pandemic covid 19 when online mode was left the only platform to communicate with the students, teachers left no stone unturned in using various video conferencing tools to reach out students and make education available at their door step. Teachers used online applications like Google meet, zoom cloud meet, teach mint, Microsoft Teams, Webex, Go to Meeting, Blackboard, YouTube streaming etc to deliver lectures, assignments, study materials and also for conducting tests.

Institute provides all possible support;

Fully Wi-Fi campus

Video lectures recording room

Smart board & interactive projectors enabled Smart classrooms.

Open access library

Computer labs and Nodal centres, audio-visual language labs, seminar room

Apart from taking regular classes teachers were also engaged in delivering lectures in Govt. HECG portal designed and developed only for Government Degree Colleges of Chhattisgarh State. by Dept. of higher education, more than 150 lectures were delivered in a month by our teachers. Teachers of the institution also bring out the latest lecture series through their own YouTube channel.

A separate video lecture portal is available in college website in which all teachers upload their lectures and study materials, students can access it anytime semester wise, paper wise or teacher wise.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://ocm.bilasagirlscollege.ac.in/
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

63

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Having the autonomous status, the Institution have freedom in developing its own academic plans and organising the teaching learning and evaluation schedules in the following manner: Definite process is followed in course determination Institute develops an academic calendar based on the Academic Calendar issued by the department of higher education, govt. of Chhattisgarh. With the involvement of Principal, COE, HOD's and stakeholders.

. The head of the department, after discussing with other faculty members, prescribes the course and is placed before the BOS for the approval. Courses passed by BOS are given final approval by Academic Council and Governing Body respectively. It is available in the college website for the view of students, parents and faculty members before the commencement of the semester. It consists of all the academic activities planned for the semester which includes dates commencement of classwork, dates of internal exams, lab exams and external exams etc. The academic calendar defines the number of teaching days

available according to which timetables are prepared and session examinations are scheduled.

Teaching plans and lesson plans for each and every course are prepared and whole syllabus is divided into X units and Y lectures as per the teaching days.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

63

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

42

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time

teachers' total teaching experience in the current institution)**1-38**

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms**2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year****30**

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year**nil**

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The Autonomous Examination process is looked after by Principal/Chief Controller of Examination with a team of Examination Committee Members. During pandemic and Lockdown, the Govt. announced Online Open Book Examination for the students. In accordance with the directives of the University Online Practical

Exams were conducted for both 'Under Graduate' and 'Post Graduate' students. The College carried out the online examinations smoothly and efficiently by using a software specially designed for generating eligible students list, creating attendance sheet, logistics to post-examination process for capturing attendance, coding of the answered booklets on the same day of examination, tabulation of marks after external evaluation declaration of exam results, certification, etc. Time tables are displayed on college website and class WhatsApp group. The automations are done for preparation of students list preparation of time tables, inviting paper setters /examiners, Coding and decoding of answer books generation of marks sheet, generation of result sheet, declaration of results within a month of completing the examinations, statement of marks/grade cards, etc. Adoption of advanced and auto software technology has brought rapidity and improved efficiency, reliability, transparency and in the examination system.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://bilasagirlscollege.openbookexam.co.in/student/default.aspx

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The college has stated graduate attributes and learning objectives.

To attain these attributes Programme outcomes (POs), Programme specific outcomes (PSOs) for all academic programmes are stated by the Institute as per guidelines of NAAC.

Following attributes are included in the POs.

Knowledge outcomes

Skill outcomes

Values outcomes

POs and PSOs are designed to ensure complete and comprehensive learning about the program and courses as these are critical for the successful career of the student.

The course outcomes identify the minimum achievement required for success in the course. They are based on the principles of Knowledge, Comprehension Application, Analysis, Synthesis, and Evaluation. For each programme, PO/PSO and CO are designed through the following process steps:

1) Head of department (HOD) consulted faculty and prepared the draft version of the PSO and POs with the help of teachers, which are in line with Graduate Attributes and Vision, Mission of the Institute and department.

2) Views of alumni, employers are taken by head and teachers. HOD and department faculty analysed and expressed their opinion on the

revised PSOs and POs.

3) The process was continuously monitored by Outcome Based Education

Committee and finally were approved by IQAC.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	View File
Link for additional Information	https://www.bilasagirlscollege.ac.in/College.aspx?PageName=POCO

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The learning outcomes are ensured using assessment methods. The assessment methods are internal examination, external examination, seminar, mini project and major project evaluation, assignments and laboratory evaluation.

We offer Undergraduate, Postgraduate and Research programs and courses under the Faculty of Science Arts, Commerce and

Science. The Programme outcomes, and course outcomes are evaluated by the institution by direct and indirect methods and considered Formative evaluation and summative evaluation.

Course outcomes are attained through direct and indirect methods.

Direct Attainment: We consider the following criteria in the direct attainment. Internal tests are conducted based on COs.

1. Class performance activities consisting of CIE/Formative assessment Like assignments / tutorials/experiments/quiz/any other activity related to COs is conducted.

2. A common format of programmed excel sheet is used for finding the average attainment of Cos.

SCIENCE AND COMMERCE

For measure PO in direct method a CO/PO matrix is used to measure

PO. The CO are linked to the PO using the CO vs PO matrix as stated in Course.

Indirect Method Calculation

This method is purely survey oriented, So the calculations are based

on data and surveys collected from the following

Current Passing out students

Stakeholders

Alumni

Survey from placement officers.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.bilasagirlscollege.ac.in/College.aspx?PageName=Result%202021-2022

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

2745

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://www.bilasagirlscollege.ac.in/College.aspx?PageName=IQAC%20Report%202021-22

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://www.bilasagirlscollege.ac.in/College.aspx?PageName=Report%20on%20Student%20Satisfaction%20Survey>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Institutions research facilities are frequently updated and there is a well-defined policy for promotion of research. The salient features of Research policy of the College are as below mentioned I) To create a proper environment in the campus for research activity.

II) To encourage faculties to take up various research projects.

III) To investigate problem related to society-oriented problems.

IV) To organize Seminar/ Symposia/ Conferences by various departments.

V) To participate and present paper in various National and International Conferences within India and abroad.

VI) To collaborate with various Research organizations and achieve MOU and symbiotic work.

VII) To encourage faculties for Paper Publication with better peer reviewed indexed journals.

VIII) To undertake editorial and review of paper work of various journals.

IX) To encourage non - Ph. D teachers for Ph.D.

X) To promote faculties for interdisciplinary and inter institutional work.

XI) To encourage faculty for book writing.

XII) To involve postgraduate students in various research activities for investigation of minor research-based problems.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://www.bilasagirlscollege.ac.in/College.aspx?PageName=Research%20Policy
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

NIL

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

NIL

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

NIL

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	No File Uploaded
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	No File Uploaded

3.2.3 - Number of teachers recognised as research guides**20**

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year**NIL**

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The primary mandate of institute is to encourage, inspire and nurture the students by supporting them to work with new ideas and transform them into prototypes. The Institute envisions by encouraging creations, establish to promote innovation in the Institution through infinite modes leading to an invention upgrade

eco-system in the campus.

- To inculcate an awareness on Academic Research need of the hour.
- To create community awareness based on the outcomes from academic research.
- To conduct innovation and entrepreneurship related activities.
- To Identify and reward innovations and share success stories.
- Organize periodic workshops/ seminars/ interactions with entrepreneurs, investors, professionals and create a mentor pool for student innovators.
- Create an Institution's Innovation portal to highlight innovative projects carried out by institution's faculty and students.

Entrepreneurship Development (CED): The innovative ideas from the students are welcomed and nurtures their ideas for start-ups by providing direction to become successful innovators and entrepreneurs. At present the college has:

Organic Connect (in the domain of organic farming): Mushroom cultivation, Vermicomposting to support the environment and agriculture.

Food & Nutrition (in the domain of health and wellness: Nutrition Education Program.

Livelihood Business Incubator (LBI) : Bakery (bread, biscuit, cake etc.)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

04

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

B. Any 3 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

42

File Description	Documents
URL to the research page on HEI website	https://www.bilasagirlscollege.ac.in/College.aspx?PageName=Research%20Guide
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website

during the year

05

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

11

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

00

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

00

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

00

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

00

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Our college has actively served the society in Covid- 2 pandemic with the goal to serve and sensitize the student community as well as the society.

- 1. The NSS/NCC/Red Cross society of our college unit has created awareness regarding Covid- 19 pandemic and about protocol for protection from COVID-19.**
- 2. As an extension service we have extended financial and physical support to COVID- centres.**
- 3. A mass awareness programme regarding cleanliness have been organized.**
- 4. A sensitization programme for AIDS was organized.**
- 5. An extensive screening and awareness programme was organized for Sickle Cell Anaemia.**
- 6. An extensive screening and awareness programme for Glucose-6 phosphate dehydrogenase deficiency in the society was organized.**
- 7. Screening and mass awareness programme for prevention of Anaemia was organized.**
- 8. An extensive programme for environmental awareness was organized.**
- 10. Our all-undergraduate students have to bear 20 hours of environmental assessment and interpretation including social services related to environmental problem as an extension service.**
- 11. Women cell organizes programmes for self -defence for girls, use and significance of sanitary pads, training to recognize sexual appeal by male.**
- 12. We provide psychological counselling to the COVID sufferers.**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.bilasagirlscollege.ac.in/College.aspx?PageName=NCC

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

02

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	No File Uploaded
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

85

File Description	Documents
Reports of the events organized	View File
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

3210

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

02

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

03

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	No File Uploaded
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The College facilitates projector-base smart class room including audio-vishual facility. One central laboratory provides facility apart from the departmental laboratory. Two computer laboratories provides convenient facilities by accommodating 50-50 seats to the students online. Specificaly the digital library and video center facilitates to the students in full swing.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.bilasagirlscollege.ac.in/College.aspx?PageName=Infrastructure

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The collegiate departments perform Goddess Saraswati and celebrate holi festivity, annual function and games for entertainment and enthusiasm of the students every year. The athletes of this college have represented at the State and National levels. The degree and diploma courses in YOGA and GAMES are run on the basis of professional skills. Students Covid 19, prevention of anxiety, laziness and health benefits, online yoga practice work was done from 15 April to 15 June 2020. The excitement of UG and PG students participated in the program.

File Description	Documents
Geotagged pictures	No File Uploaded
Upload any additional information	View File
Paste link for additional information	https://www.bilasagirlscollege.ac.in/College.aspx?PageName=Sports

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

37

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

194650202

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	No File Uploaded
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The collegiate library installed here is operated on the basis of Koha library management software. Book searches by OPAC and issuing process, reservation and return through Koha software are operated. In-house book reservation and digital library are facilitated by the central library. Internet and Wi-Fi facilities are provided for the competitive exams reading materials and online e-resources with the e-journals and e-books combinedly through INFLIBNET[N-list].

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.bilasagirlscollege.ac.in/College.aspx?PageName=Library%20Facilities

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	No File Uploaded
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

936671

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)**4.2.4.1 - Number of teachers and students using the library per day during the year****170**

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The entire campus comprises internet and Wi-Fi facilities which are available to the staff and students through 300 mbps BSNL and Jio internet fiber connection. Needful maintenance is done to the computer, printer, scanner, projector, smart board, LCD, camera and CC-TVs for surveillance and security and all the computers are secured by the Quick Heal AntiVirus Pro 22.00, 64 bit.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.bilasagirlscollege.ac.in/College.aspx?PageName=LCD%20and%20Smart%20Class

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
4915	215

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	A. ?50 Mbps
---	--------------------

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	C. Any two of the above
--	--------------------------------

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://bilasagirlscollege.ac.in/College.aspx?PageName=LCD%20and%20Smart%20Class
List of facilities for e-content development (Data Template)	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

175956914

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The procedures and policies for maintaining and utilizing physical, academic and support facilities include well equipped laboratories where lab technician and lab attendant generally, maintain the equipment/instrument/components of the labs and the entry and exit register. Teacher remain vigilant during the practical class hours service Engineer of the company is usually called for repair in case of any fault. IMG grant i.e. (Equipment Maintenance Grant) of UGC was used previously, now we use our own financial resources. A committee formed by the Principal has the sole responsibility of checking the stock and endorsing it. Central library fully automated and well facilitated reading room with an open wi-fi facility for students. The library also drives the utilization of e-resources like INFLIBNET N-List and National Digital Library of India (NDL). Departmental library is also maintained by all the departments. The committee checks and endorses the book stocks every year after examination. During covid 19 pandemic Teachers were engaged in developing and implementing modified approaches to the teaching and learning process. There is a remarkable growth in the field of sports and games. An efficient team of students represented the college at state and national level in different games. Maintaining the sports ground is challenging with the change in seasons, Nagar Nigam proves to be a helping hand to maintain.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.bilasagirlscollege.ac.in/College.aspx?PageName=LCD%20and%20Smart%20Class

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

2374

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year
0

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year
00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

00

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

454

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year**5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year****00**

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year****03**

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The institution facilitates students' representation and engagement in various academic, administrative and co-curricular activities through a Student Union Body that is elected/ nominated annually by active participation of all students. But due to the ongoing pandemic, as per the government directives, student union

was not formed in the year 2021-22. However, Student societies in each department nominated students as office bearers who coordinated with the teachers and students and assisted the department in promoting academic and extracurricular activities. Encouraging students' participation in administrative, academic, and extracurricular activities, facilitates developing various skills and competencies and foster holistic development. Students actively participate in several inter-college/ university contests that provide them with an opportunity to showcase their talents in music, dance, debating, dramatics, painting, photography etc. Students are also engaged in activities that foster the spirit of community responsibility. NCC, NSS and Red Cross units of the college have been actively involved in organising community welfare activities like social health awareness drives, cleanliness drives, health check-up and blood donation camps.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

24

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The college has a registered Alumnae Association. Alumnae engagement initiatives provide real-world connection to the college. They contribute significantly to the overall development of the institute through financial and non-financial support. The association, which comprises eminent politicians, businesswomen, Socialists, and professionals, is integrally involved and strives

towards academic growth of the college.

The alumnae play a key role in Academic collaborations Grant of scholarships, Donation of books and study materials, Infrastructure development, Societal contributions, and Cultural activities. The most notable involvement of the alumnae is by contributing their time in activities of the college and mentoring students. The alumnae are active participants in curriculum development and faculty enrichment programmes as well. The alumnae association has instituted scholarships and gold medals to meritorious students of the institute. Financially weak students also get assistance to meet their education expenses. Contribution of the alumnae in the form of donation of books and study materials has not only profited the students but also enriched the college and departmental library. Infrastructure development is another area of their active involvement. Aiming at all round holistic development of the students the association is also actively involved in the Annual Cultural Day celebrations of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.bilasagirlscollege.ac.in/College.aspx?PageName=Notable%20Alumnae

5.4.2 - Alumni's financial contribution during the year

D. 2 Lakhs - 5 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The College functions in compliance with the directions given by UGC, Government of Chhattisgarh, and Atal Bihari Vajpayee University Bilaspur to which it is affiliated. The Institution, inspired by its vision of "Saa Vidya Ya Vimuktaye" charts out its perspective plan and implements it. The College ensures

decentralized and participatory governance. It emphasises on collaborative administration by incorporating all its stakeholders, Principal, Registrar office, Head Clerk, IQAC Co-ordinator, Controller of Examinations, Chief Superintendent of Examinations, Heads of various Departments, and Convenor of various cells. Students also participate in the governance of the Institution through effective representation through Student Council, and other committees. The Student Council acts as an interface between the administration and the students in curricular and extracurricular endeavours responsibly.

This hierarchical structure makes sure of delegating the power and allocation of responsibilities for the smooth functioning of the College.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.bilasagirlscollege.ac.in/Content/391_71_6.1.1%20Vision%20and%20Mission.pdf

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The leadership of the college has adopted a decentralized and participative style of functioning under which day to day governance is administered through Committee based decisions. Representation of teachers have been made in administrative committees and similarly participation of statutory officers of administration and finance were encouraged in academic committees to provide necessary inputs so that the decisions and/or recommendations arrived at such deliberations and meetings are converted into concrete action. The leadership of the college through periodical review meetings of various committees constituted for bringing improvement in the governance of the college activities monitored and brought substantial improvements.

The recommendations and reports of these specialized internal committees were subsequently considered and monitored by the University Authority bodies such as Academic Council for further implementation. Such steps gave clear goals and mission to the stake holders and brought a positive culture of belongingness among the faculty members, resulted innovation and vast

improvements in the Governance.

Admissions in the college are done through online mode. The college adopted service rules and financial rules as applicable to the Government of India institutions.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	View File
Paste link for additional Information	https://www.bilasagirlscollege.ac.in/College.aspx?PageName=Strategic%20Plan%202021-22

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The ability to address new changes and adapt to the needs of the current situation is the definition of good governance. The college recognizes the importance of having an e- governance system in place to coordinate the college's administration. E- governance is implemented in all elements of the college's operations, including the library, accounting, admissions, administration etc.

For example - Website: The website serves as an information hub for the college, including all of its events, major announcements, and course offerings, among other things. The college choose a different service provider/web designer for this reason. A Workshop/ Training program on Website redesigning, updating the data, and automation of the college website was organised on 7/5/2022. Administrative and teaching staff receive training on how to make crucial website upgrades. For the administration of the college website, a Website Committee is constituted. On a regular basis, the Committee oversees the process of updating, maintaining, and operating the website. The Committee also examines for any other website updates that are needed. The College strives to showcase its vibrant self and activeness through its website. All the important notifications have to go live on the website as and when they are released.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.bilasagirlscollege.ac.in/College.aspx?PageName=Strategic%20Plan%202021-22
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Govt.Bilasa Girls P.G.College has a well-structured administrative and academic setup to consistently improve the quality and standard of education towards achieving excellence. The functioning of the different institutional bodies is effective & efficient which reflects through the Policy implementation, Rules, Regulations, Academic and Administrative setup. Effective and efficient functioning of the College is governed through different statutory and other bodies.

The institution funded by the Government has its hierarchy that involves the Principal, The Governing Body, Teaching and non-teaching staff, Student representatives, Student union and students. The Principal is the academic and administrative head of the institution who plays a vital role in the governance of the policies, plans and their implementation. The Governing Body monitors the policies, decisions and recommendations made by the Principal, the Academic Council, the Finance Committee, HODs, and the faculty for functioning of all plans and policies. The Student Council functions as a bridge between the College administration and the students. Board of Studies & Academic Council are formed as per UGC guidelines and are involved in Curriculum design and development. Autonomous Cell monitored is by the Academic Council, conducts internal, and semester end exams. Various committees are formed that carry out their specific tasks.

File Description	Documents
Paste link to Organogram on the institution webpage	https://www.bilasagirlscollege.ac.in/College.aspx?PageName=Organogram
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The strategies adopted by the Government of Chhattisgarh for faculty welfare include Career Advancement benefits for those who aspire for higher qualifications such as PhD There are government schemes to provide housing loans, temporary advance/ GPF part final/ grain advance/festival advance loan for the marriage of their children, or any medical emergency and reimbursement and ex gratia at funeral. At the institutional level, College has provision for following social welfare schemes as per CG Govt. rules. College staff extends financial help to the colleagues in need through staff club. We have staff quarters for teaching and non-teaching staff. The finance committee of the college is set up for the overall financial management of the college, especially for the Autonomous expenses. It approves the budget (income-expenditure) of the Autonomous section and decides on remuneration for various examination functions & Honorariums for the staff working in the autonomous section.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

07

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

58

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

To ensure maintenance of annual accounts and audits internal audit committee is formed. All vouchers are audited by the committee. The expenses incurred under different heads - Government Cash Book, P.D. Cash Book, A.F. Cash Book, J.B.Cash Book, Self Finance, Autonomous Cash Book, Hostel Cash Book, Red Cross Cash Book etc. are thoroughly checked by verifying the bills and vouchers. The committee ensures that all payments, expenditures, salary deposits, students fee deposited, accumulated funds are done. This exhibits the transparency being maintained in financial matters and adherence to financial discipline to avoid defalcation of funds of the institution at all levels.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

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File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Government Bilasa Girls P.G.College receives funds from UGC, RUSA, CPE, and Chhattisgarh State Government. The college has a functioning mechanism for mobilization and optimum utilization of funds and resources. Various departments through their Heads place their requirements to Purchase Committee constituted by the Principal. The Purchase Committee functions in consultation with the Heads of the departments, Library Committee, Student Welfare Committee, Amalgamated Fund Committee, Red Cross Committee, Sports Committee, Infrastructure Committee etc, to formulate strategies for fund mobilization and its optimal utilization. Optimal utilization of available resources is ensured to cater the needs of the stake holders. Funds received from State Government are promptly availed for extension activities, green initiatives of the college etc. The self-finance fund is being used for payment of salary to teachers engaged in self-run programs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

1. Inter-Departmental activities:

A) On December 2, 2021 Political Science, Psychology, and English students conducted "PEER TEACHING ACTIVITY" for UG students, and gave presentation on the topic 'Aristotle's - The Poetics' and used various power point presentations, and charts to explain the concept. One- Day inter - departmental workshops were also conducted jointly by the departments. This activity was mainly done to break down the barriers that affect some students and create a more engaging learning experience.

B) The Economics and Commerce & Management Department organized an Inter Disciplinary Activities on 15/01/2022 on "COVID-19: Its Impact on World Economy" in which various competitions had been

organized by the departments: 1) Essay Writing, 2) Poster Making, etc.

2. MoUs:

A) MoU were signed between the department of Sanskrit, Govt.Bilasa Girls'P.G.College Bilaspur (C.G) and the department of Sanskrit, Govt.Kirodimal Arts and Science College Raigarh (C.G.)

B) MoU between the department of Mathematics CM Dubey Post Graduate College Bilaspur (C.G.) and the department of Mathematics Govt.Bilasa Girls' P.G.College Bilaspur (C.G.)

C) MoU between the department of Commerce Govt.Bilasa Girls'P.G.College Bilaspur (C.G.)and Nicetec Computer Education Pvt.Ltd.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. Followings are the two examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC:

Example 1: Preparation of Institutional Academic Calendar and Adhering to it for Conduction of all College Activities.

The academic calendar is the key synchronizing all the activities of the college throughout the academic session. Adhering to the Academic Calendar published by the university, the college prepares its consolidated Academic Calendar before the beginning of the session. All the activities to be conducted by each department with tentative dates and durations as mentioned in the Institutional Academic Calendar.

Example 2: Facilitate online Teaching-Learning Process.

Infrastructure plays significant role in the effective teaching-

learning process. To facilitate classrooms, the college has been consistently and continuously upgrading its infrastructure by doing new construction as well as modernizing classrooms and laboratories. Internet facilities in all departments and wi-fi connectivity made possible to conduct online classes. Faculties were motivated to make video lectures, PPT presentations, you tube lectures etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://www.bilasagirlscollege.ac.in/College.aspx?PageName=IQAC%20Report%202021-22
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	No File Uploaded
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Government Bilasa Girls' P.G.College provides following facilities for women to promote gender sensitization:-

1.Safety and Security**2. Counselling****3.Common Room**

The institution promotes gender sensitization through co-curricular activities like workshops, seminars, guest lectures, street plays, poster exhibitions, counselling etc. Awareness programs like importance of human rights, Rights of Women in Domestic problems, Cyber security awareness programs related to the safety and security of women employees and students are conducted periodically.

The institution constituted the following committees as per norms laid by University/UGC: Institution Grievance Redressal Committee, Anti-Ragging, Disciplinary Committee, SC /ST Students Welfare Committee, and Mentoring Programme cares for the well-being of students and staff in the institution. The institution provides safety and security facilities for the staffs and students such as CCTV Surveillance throughout the campus and security arrangement. Students wear ID cards at all times. The institution has a dedicated Counselling Centre and good mentoring system for the students to take care of their academic, emotional, social and cognitive development. Personal Counselling is provided to the students at different levels. There are separate washroom facilities for girls and staffs. Washrooms are provided with sanitary napkin vending and disposal machine for the safe and hygienic disposal of sanitary napkins.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

C. Any 2 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The college has organized Swach Bharat Mission. Under this banner the utility of recycling the solid and biomedical waste has been elaborated. The NSS volunteers have demonstrated the proper procedure of disposing the waste in a selected village.

Solid Waste: For solid waste management different bins have been placed at different departments. This ensures that the recycling of all these components is done in minimum cost and labour.

Liquid waste: Any glassware used in the laboratory is rinsed with minimum water and placed in the liquid waste container. The liquid waste is segregated into organic and inorganic waste. Inorganic waste such as concentrated acidic or alkaline solutions are neutralized before disposal.

E-waste: The college has optimized its inventory of all computers through reassembling, modification and up gradation. Flip flops, memory chips, motherboard, compact discs, cartridges etc generated by electronic equipment such as Computers, Radio, Printers, Fax and Photocopy machines are recycled properly. E-waste generated from hardware which cannot be reused or recycled is being disposed of.

The waste water from the RO plant is discharged back in back into the environment which is effectively utilized to water the lawns sapling and trees.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available

B. Any 3 of the above

in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	
File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping	A. Any 4 or All of the above
File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy undertaken by the institution	
7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5.Beyond the campus environmental	A. Any 4 or all of the above

promotional activities	
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	View File
7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.	
C. Any 2 of the above	
File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded
7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).	
The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background and different linguistic, we do not have any	

intolerance towards cultural, regional, linguistic, communal socio economic and other diversities. With great fervour the national festivals, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi, Sardar Vallabhbhai Patel, Pandit Jawaharlal Nehru, Dr. Bhimrao Ambedkar, Sarvepalli Radhakrishnan, Lal Bahadur Shastri. NSS and NCC Units of our college participate in various programmes related to social issues organized by other colleges. The students of our institution organize cultural programme depicting State and National culture. Similarly, our students during the reciprocal visits gets the opportunity to know and understand the socio-cultural diversity as well.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The institution sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities and constantly works upon to nurture them as better citizens of the country through various curricular and extra-curricular activities. The institute hoists the flag during national festivals. The institution encourages participation of students in Sports and Games, NCC and NSS at National level to strengthen nationwide bond and relation. The institution takes many initiatives like conducting awareness campaigns, organizing orientation programmes, training programmes, seminars and workshops to sensitize the future leaders to inherit human values coping with the constitutional obligations. The students of Political Science have participated in parliament house visits to promote the awareness about various constitutional and legal obligations. The Institute celebrates the Constitution Day on an annual basis and thus contributes to the spreading of Constitutional values and ideals amongst students. The YRC and NSS unit are actively involved in conducting several activities for inculcating values for being responsible citizens as Blood donation camp, workshop on Human rights, Van Mahotsav day, awareness on Nutrition & Healthy Eating habits, Voters awareness program, Swach Bharat Abhiyan and Extension / community outreach programme to make students responsible citizens,

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To maintain harmony and healthy work atmosphere and to make the learners aware of the national pride and rich cultural heritage, the National/International commemorative days are regularly being celebrated in college campus.

Institution celebrates/ organizes national and international commemorative days, events and festivals. Our institution celebrates these events with great enthusiasm to commemorate the ideology of nationalism and to pay tribute to our great National Leaders. The Faculty, Staff and Students of the institution all

come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love and Happiness throughout.

Every year the college celebrates National Festivals i.e. Independence Day on 15th August and Republic Day on 26th January with pomp and gaiety by hoisting the national tricolour in the main Campus. After unfurling the flag, students sing the National Anthem and other patriotic songs. On these occasions, the Principal delivers Independence/Republic day messages.

National Unity Day is celebrated to commemorate the birth anniversary of Sardar Vallabhbhai Patel. International Yoga Day, International Women day, Teachers Day, Constitution Day etc. are celebrated every year with enthusiasm in the campus. Students organise rally and cultural program on these days.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

The Best Practices of the college:

1. Community Services

Community service is not just for students looking to fulfil their graduation requirements or for any volunteers looking to put a few hours in at the non-profit organisation of their choice. Community service is an extremely valuable activity that provides numerous benefits to not only the community but also to the students. Not only this makes a difference in the community, but it also provides with numerous benefits that can help aid both career and personal life of the students.

2. Online Digital Library

Learning Technologies plays a vital role in next generation learning and make high impact on higher education So rather than shifting to a “learn from anywhere” approach (providing flexibility), institution move to a “learn from everywhere approach” (providing immersion).

File Description	Documents
Best practices in the Institutional website	https://www.bilasagirlscollege.ac.in/College.aspx?PageName=Best%20Practice
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The institution aims at providing the education that develops a distinct environment of excellence in education and inculcating in them human values like truthfulness, honesty, independent and critical thinking, hard work, character building, capacity building and social commitment. Thus, the institution aims at enhancing the skills, qualities of leadership, confidence and holistic development of the personality of the students. The college organises the women empowerment programs for making them confident enough to struggle the battle of life. Special health related Seminars, workshops were organised and health check - up camps has been organised to find out the health issues.

Institution also instils in the students the sense of social responsibility through their extension wings like Units of NSS, NCC, which conduct several programs like tree plantation, cleanliness drives, traffic control, and awareness programs on environmental issues to inculcate the values and respect for the environment and its protection. These units encourage the students to participate and take initiatives to gear up the issues of ecological concerns. Our students have efficiently discharged social duties during the COVID-19 pandemic. They provided free tuition classes to students living in their neighbourhood, stitched & distributed masks.

File Description	Documents
Appropriate link in the institutional website	https://www.bilasagirlscollege.ac.in/College.aspx?PageName=Distinctive%20Practice
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- 1. Implementation of NEP - 20**
- 2. More Inter- Departmental Activities.**
- 3. Organize Research based Workshops / Seminars/Conferences.**
- 4. To encourage students for SWAYAM / MOOC courses.**
- 5. Include more Elective Courses.**
- 6. Conduct Career Guidance Programmes.**
- 7. Provide holistic value based education and inculcate entrepreneurial abilities in students to face the challenges of the corporate World.**
- 8. Apply for NIRF Ranking.**